

Historic Sites Preservation Council Minutes

Date: Wednesday, August 13, 2025

Time: 8:30 AM

Council Members: Anthony Gulig, Roger Lindl, Matthew Tracy, Robin Untz

Videoconference OR
Jefferson County Courthouse
Room C1021
311 S. Center Avenue
Jefferson, WI 53549

Microsoft Teams

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Meeting ID: 277 065 578 433

Passcode: P8zh3t78

1. **Call to order**
Untz called the meeting to order at 8:30 am.
2. **Roll call**
Untz, Lindl, Gulig (remote)
Truman, Wiesmann, Scott
3. **Certification of compliance with open meetings law**
Truman certified compliance
4. **Review of agenda**
Agenda approved as written
5. **Public comment (Members of the public who wish to address the Council must register their request at this time)**
N/A
6. **Approval of minutes from the August 13, 2025 meeting**
Gulig/Lindl motion to approve the minutes of August 13, 2025.
Motion passes 3/0.
7. **Communications**
Untz emailed an invite to the local historical societies and received no response.
8. **Discussion and Possible Action on Historic Sites Council Vacant Seat**
No leads. Council will continue to pursue.
9. **Discussion and Possible Action on Story Maps/GIS web Mapping**
Laura Scott presented the Council with the draft Historic Sites Map, using data pulled from the Quadrant Studies. Map allows "sort by" features, such as architectural style, i.e.: Queen Anne. An information button will be added describing architectural styles and other vague definitions. Map also allows a "find near me" and "historic use."

Untz – requested that Cemeteries and Historic Markers could be added. There were also conversations regarding how to identify Indian Mounds on private property.

Gulig – suggested rewording the title of "Jefferson County Indian Mounds"
10. **Discussion and Possible Action on creation of a One-Sheet used to advertise Historic Sites Designation Opportunities**

One-Sheet will be developed when the on-line map resource is ready to go live.

11. **Discussion and Possible Action on Potential Historic Property Applications**
N/A
12. **Discussion on Press Release and/or other ways to advertise opportunities for Historic Designation**
Untz – share with other local organizations, and once the web link will be live.
Gulig – tweak last years PR emphasizing application process, including screen shot(s) of the site.
13. **Discussion on Hiring Interns**
Gulig – questioned the budget process and if the funding request for an intern has survived the budget process and/or will it be available for January hiring.
14. **Potential agenda items for Council's next meeting**
Intern Job Description
Press Release – send directly to a contact list
15. **Next Scheduled Meetings per the 2025 Proposed Meeting Schedule**
December 10, 2025
16. **Adjourn**
Lindl/Gulig motion to adjourn @ 9:17 AM.
Motion passes 3/0.

Respectfully Submitted,

Mary S. Truman